

Job Description (JD)

Position title:	Head-P&M	Job Location:	HO, CBD Belapur-Navi Mumbai
Qualification:	BE/B.Tech(Mechanical)or M.Tech /Const Mgt	Experience:	05 to 12 years
		Salary range:	13.2 to 18 lacs

Role & Responsibilities		
S.No.	Key Result Areas	Key Performance Indicators
1	Plant, Equipment and Machinery Purchase & Lease	Assist purchase department with necessary quality and specification checks of Plant, Equipment and Machinery proposed by vendor on lease or purchase in accordance to budget and project requirement. To prepare a cost benefit analysis of owning vs leasing of Plant & Machineries.
2	Plant, Equipment and Machinery Operations	<ol style="list-style-type: none"> 1. Supervise efficient operations to achieve all plan objectives 2. Provide appropriate training to employees on plant, machinery, and equipment to ensure optimal level of performance. 3. Polices to increase the site operational effectiveness, improve on project delivery, mean time between failure and downtime reduction
3	Plant, Equipment and Machinery Efficiency	Ensure daily and weekly checks to ensure optimise equipment efficiency and develop clear accountability of material spent during operation/ production to minimise expenditure.
4	Plant, Equipment and Machinery Maintenance	<p>Timely upkeep and maintenance of Plant, Equipment and Machinery for downtime reduction, and manage and implement improvement plans across all sites.</p> <p>Develop and manage the process of disposal of obsolete machinery, plant and equipment with due paperwork and physically to ensure safe and lawful disposal</p>
5	MIS	Analyze the daily P&M site reports and ensure that the P&M at site are optimum utilized to 70% of its usage. Also, prepare a comprehensive weekly and monthly report for submission to the management/business head.
6	Development of Sub-ordinates	Organize various training sessions for site P&M staffs pertaining to the operations, maintenance, optimum utilization and up keeping of the P&M.

Interested candidates are requested to send their CV's to rajesh.more@markolines.com mentioning the details of current and expected salary, notice period.